Writing out announcements manually is extremely time-consuming. People have to come into the office early to drop them off and they have to hunt down teachers to approve them.   
  
Reading the announcements is also a hassle. People have all sorts of handwriting. Sometimes the announcements are too long, and as such we have to shorten them by taking out the irrelevant anecdotes.

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This software will streamline the process of announcement submission, making it easier for both the person submitting the announcement and the person reading it. It'll be easy to read, easy to keep track of, and there will be no need to type

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The announcement team has a policy of no repeats of the same announcement without re-submission. This is done so clubs are discouraged from submitting too many announcements.  
  
There should be a prompt so people know what to include and what not to include in an announcement. "Please limit announcements to name of organization, time and location of the meeting."  
  
A word limit is also a good idea.